

RESEARCH REQUEST GRANT GUIDELINES

OsteoMed supports a variety of educational research projects by investigator-sponsored research. Each request is evaluated on the individual project's merits, and all requests must be reviewed by the OsteoMed Research Review Committee for approval.

Requests for funding must be submitted by an orthopedic surgeon, hospital or medical organization, outlining the study proposal, the product requested, the proposed use of funding and a detailed budget. The requests should provide a detailed protocol, including an itemized list of any supplies requested to facilitate the study, and any other relevant information. Requests should be submitted to the company at least four weeks before the start date of the project and may be submitted via our [ONLINE APPLICATION LINK](#).

All requests for funding are reviewed by the Research Review Committee, which generally meets once per month. Voting members of the committee include the Compliance Committee and Senior Engineering Management. Company associates from Sales and Marketing may provide input and information on submitted requests but do not have a vote in award decisions. No employee or independent sales representative is authorized to commit research grant funding without the prior approval of the OsteoMed Research Review Committee. Factors our committee considers as part of the review process include the following:

Content – OsteoMed intends to support quality study projects that are aligned with our strategic objectives. Projects that are unrelated to sports medicine, that are not of significant educational value, or that are duplicative of other projects funded by the company may be denied.

Scope of Work– Projects that have a greater impact on the medical community may receive greater consideration than those of limited scope. Any change in the scope of work must be approved in writing by OsteoMed.

Location – The site must be appropriate and conducive to achieving its study objectives. The company reserves the right to reject a request if the site appears inappropriate.

Budget – OsteoMed will assess the reasonableness of the detailed budget provided by the requestor, ensuring components appear in line with fair market value. The company may reject a request or award a lesser amount based on the budget or due to internal research grant budget constraints.

Compliance – Consistent with AdvaMed Code of Ethics and OsteoMed policies.

How can research request grants be used?

Surgeons/Organizations may request research request grants to pay for:

- Faculty and lab expenses
- Supplies and other equipment utilized while conducting the research

- Animal care and housing expenses
- Other specific program needs

What products are eligible for donation in a research study?

OsteoMed will only donate products that are approved and/or compatible with equipment in the country where the device will be utilized. The particular products that may be donated under this Program shall be determined by the Research Review Committee. The Research Review Committee reserves the right to amend or discontinue the study at any time.

Can my sales representative prepare and submit a research request application for me?

No. Consistent with the [AdvaMed Code of Ethics](#) and OsteoMed policy, sales representatives may not prepare and submit research request applications on behalf of customers. Sales representatives may direct applicants to the information available at the OsteoMed web site regarding the Research Request Program, and provide applicants with electronic and printed materials. This reflects our commitment to the Code of Ethics, and the practical reality that sales representatives will not have all of the required information and documents. Sales representatives are subject to disciplinary action for participating in any prohibited activities related to the program.

Who at OsteoMed decides whether to approve or deny a research grant application?

The Research Review Committee reviews and makes the decision for all research grant applications.

Can my sales representative make sure my research application is approved?

No. Consistent with the AdvaMed Code of Ethics and OsteoMed policy, we do not permit sales or marketing personnel to participate on the company Research Review Grant Committee.

What does the Research Review Committee consider when reviewing research applications?

The Research Review Committee's decisions are based on several factors, including:

- Whether the proposal satisfies our research grants program criteria
- Quality of the project
- Available budget for grants

Can we expect our research grant applications to be approved since we are an important OsteoMed customer?

No. Consistent with the AdvaMed Code of Ethics and OsteoMed policy, any decision will be based on the merits of the specific grant application at issue. No consideration may be given to the amount of business that a customer has done or may do with our company.

Are there any deadlines?

If your application is submitted with less than the required timeline, you must also contact the Grant Administrator to indicate your online submission.

We must receive a complete research request, including all required information, at least 30 days before the beginning of the study project. We will usually deny a research request application if we do not have all the requested information before the start date. Because the Research Review Committee meets once a month, we recommend that you submit your research request application as soon as possible to make sure we have all required information in time.

Most research grant applications are approved or denied within four to six weeks after a complete application is received, including all required documentation. The dates of the Research Review Committee meetings vary, so we cannot tell you the cut-off date for each month.

Research request applications for **product only donation** will typically be approved or denied within three weeks after an application which includes all required information is received. The applicant will be notified upon the final committee decision. Once a Research request has been approved, requests for additional product will require that you must contact the Grant Administrator for approval. The Research Review Committee reserves the right to decline any such requests not designated in the original approved proposal.

Every research request grant application will be reviewed. OsteoMed does not make any payment of funds to individual surgeons; we require the name of a foundation or related entity in order to process funds. A current IRS form W9 must be provided by the foundation or institution.

Also, as the Research Review Committee reviews the multitude of research grant applications we receive each year; it may decide to fund different types of projects on an annual basis.

Always submit your research request allowing plenty of time to seek alternative funding in case the Research Review Committee decides to decline or reduce the support you received.

If you approve less than I requested, may I resubmit a research grant application for the unapproved amount to the Research Review Committee, or someone else at OsteoMed?

No. The Research Review Committee does not approve multiple grants for the same study agenda. If the Committee approved less than what you requested, it decided to do so based on criteria discussed above.

Finally, no other group or individual within OsteoMed may provide research request grants for projects that are within the scope of the Research Review Grants Program.